



**REQUEST FOR PROPOSALS: Education Program Coordinator
For the
North Olympic Salmon Coalition**

The North Olympic Salmon Coalition (NOSC) is seeking proposals from qualified applicants to assist with the adaptation of the *Real Learning, Real Work* curriculum to a virtual platform and to execute the online curriculum with students from North Olympic Peninsula, WA school districts for a period of up to 10 months (September 2020-June 2021). There is a possibility of continuing beyond this initial period. The successful applicant will work with NOSC and local school district staff on this project.

The North Olympic Salmon Coalition, a 501 (c) (3) non-profit, works to restore wild salmon stocks for families, fishers and local economies through habitat restoration and education on the North Olympic Peninsula. For more information please visit our website at www.nosc.org.

Real Learning, Real Work Education Program

The Real Learning, Real Work education program teaches middle school students the science, technology, engineering and mathematics (STEM) skills necessary to envision, design, and implement their own salmon habitat restoration projects. Through a school-year long series of up to 3 field trips and up to 5 classroom lessons, students explore different habitats, define an engineering problem, and implement their restoration solution. Taking on the role of a restoration professional, students learn how to use new tools, take field notes, and practice adaptive management. They also connect with professionals in the fields of science, engineering and natural resource management so they can envision themselves in STEM careers. Learn about our RLRW program: <https://vimeo.com/203338547>

With schools shifting to virtual learning to start the 2020-2021 school year, we aim to understand teachers' needs and develop professional, engaging content that delivers *Real Learning, Real Work* curriculum virtually to the extent possible.

Award Details

- Up to \$18,500 available for the scope of work
- This is a remote position that will engage virtually and in person (for filming as needed) with NOSC staff and volunteers located in the Port Angeles and Port Townsend areas of the North Olympic Peninsula of WA.

Eligible Applicants

Independent Contractors, Non-Profit Organizations, For-Profit Corporations, Tribes, and Institutes of Higher Learning.

Statement of Purpose

The purpose of this Request for Proposals (RFP) is to obtain proposals from motivated, eligible, and qualified individuals and entities to aid the North Olympic Salmon Coalition in:

- Adapting the *Real Learning, Real Work* curriculum delivery to a virtual platform

- o NOSC will collaborate with the applicant on adapting the virtual curriculum; making an AmeriCorps volunteer available and possibly other staff and volunteers as needed.
- o The applicant will solicit and consider input from local teachers prior to the development of the programming.
- Leading a collaborative design process for developing online lessons that includes diverse ways to engage students, interactive learning tasks, and both online and offline learning opportunities. This may include recorded content, live learning sessions, micro-learning options, and engaging self-guided learning opportunities.
- Production of the finished products to include ready-to-use materials for teachers and participants. This includes the ability to have materials available online through the NOSC website and guidelines for live delivery of content.
- Implementation of online instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences, ensuring that the program meets specific curriculum and school-wide student performance goals.

Minimum Qualifications

- Two years' experience in classroom or online teaching environment
- Two years' experience with implementing technology in an educational setting
- Experience in online instruction, instructional design, and assessment
- Excellent and demonstrable project management skills with the ability to meet project quality and schedule commitments
- Strong technology skills and experience using technology for teaching and learning
- The ability to thrive in a fast-paced, entrepreneurial environment with multiple project management responsibilities
- Strong interpersonal and communication skills
- High level ability to operate in an online capacity
- Positive and professional demeanor
- Knowledge of salmon lifecycle, watershed health and/or riparian & stream ecosystems

Desired Qualifications

- Educator Certification or advanced coursework in educational technology, online learning, or curriculum & instruction
- Leadership experience in online learning curriculum development
- Experience with multimedia authoring programs, HTML and web development tools

Response Deadline

All applications must be submitted electronically to Rebecca Benjamin – rbenjamin@nosc.org and cc'd to Catherine Marzyck, admin@nosc.org

All applications are due by email by 12PM PST – Tuesday September 8, 2020.

Application packets should contain the following:

- Cover Letter
- Resume or equivalent demonstration of experience for the lead person if an entity is applying
- 1-2 page proposal of how you would approach this project
- Availability & pay requirements
- Examples of your work that is relevant to RFP
- At least two letters of reference from entities for which Applicant has performed tasks relevant to the RFP